

Boone County Purchasing

Melinda Bobbitt, CPPO, CPPB
Director of Purchasing



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Columbia, MO 65201
Phone: (573) 886-4391

MEMORANDUM

TO: Boone County Commission
FROM: Melinda Bobbitt, CPPO, CPPB
DATE: September 14, 2026
RE: Cooperative Contract Award: C001177 (State of Missouri cooperative contract CT241929029 based on NASPO Valuepoint contract CT241929)
- Copier for Boone County Assessor with Marco Technologies, LLC

Boone County Assessor requests permission to utilize the State of Missouri cooperative contract CT241929029 based on NASPO Valuepoint contract CT241929 with Marco Technologies, LLC to purchase one Konica Minolta bizhub C551i Color copier with maintenance. The county contract number is C001177.

Total cost of copier is \$11,831.00 and will be paid from department 2010 – Assessment Fund, account 86800 - Emergency. \$12,000 is budgeted for 2026.

Maintenance pricing is \$204.97/month (\$2,459.64 annually) and includes 6,400 black and white impressions per month (76,800 annually) with overage at \$0.008 / impression and 1,500 color impressions per month (18,000 annually) with overage at \$0.050 / impression.

Purchasing is seeking permission to dispose of the Assessor's existing copier by trade for a \$0.00 value.

Canon 5250, serial # JMQ11480, fixed asset tag 19332

Marco Technologies, LLC will haul off and recycle the surplus copier at the time they install the new copier. The hard drive will be removed and left with our Information Technology department. Information Technology is assisting with the connectivity.

cc: Contract File